

DISTRICT LEADERSHIP DIRECTOR

Qualifications:

1. Possess a Master's Degree or its equivalent with special training in school administration.
2. Minimum of three (3) years classroom teaching experience.
3. Minimum of 3 years local school administration experience preferred.
4. Direct experience with the administration of K-8 curricular programs.
5. Knowledgeable in the laws and regulations regarding public education.
6. Possess the state required certification.
7. Possess demonstrated administrative skills and leadership ability; must have established himself/herself as an educational leader.

Responsibilities

1. Liaison to principals
2. Assist the Associate Superintendent in implementing the district's curriculum and instructional programs.
3. Provide leadership to school administrators to facilitate school improvement and monitor school improvement plans.
4. Provide professional development opportunities for school administrators.
5. Facilitate effective communications between schools and district departments.
6. Provide assistance to principals regarding parent and community relations.
7. Develop and maintain federal, state and district reports.
8. Facilitate meetings for specialty areas.
9. Facilitates Reading First proposal.
10. Facilitate School Improvement Plans
11. Respond to parent concerns regarding school placement, retention and other concerns.
12. Other duties as assigned.

Salary

Administrative Salary Schedule, Full Benefits

OPENING/CLOSING DATE: June 19, 2006 - until filled

INTERNAL/EXTERNAL

**AN EQUAL OPPORTUNITY EMPLOYER IN COMPLIANCE WITH TITLE IX OF THE EDUCATION
AMENDMENTS OF 1972 AND SECTION 504 OF THE REHABILITATION ACT OF 1973**